

Equality Impact Assessment Form Reference –

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| Department | Place | Version no | 0.1 |
| Assessed by | Richard Gelder | Date created | 10/11/2023 |
| Approved by | Richard Hollinson | Date approved |  |
| Updated by |  | Date updated |  |
| Final approval |  | Date signed off |  |

Please keep a record of when updates are made and who has made them. Final approval should be given when the EqIA is published. A referencing system will be in place for annual budget changes, but outside of this, you should use your service’s own reference. The reference should remain the same from initial proposal through to implementation and ongoing reviews. Please remember this form ONLY needs completing if you have decided there are impacts (positive or negative) on people. If there are no impacts then this should be recorded in a publicly available format (e.g. a committee report) **with a summary of why you have reached this conclusion.**

The Equality Act 2010 requires the Council to have **due regard** to the need to

* eliminate unlawful discrimination, harassment and victimisation;
* advance equality of opportunity between different groups; and
* foster good relations between different groups

Section 1: What is being assessed?

* 1. Name of proposal to be assessed.

Highways Services - Discretionary Fees Increase

* 1. Describe the proposal under assessment and what change it would result in if implemented.

This proposal is to undertake a further review of the charging schedule for highway related activities to identify potential further increases in the charges levied by the Council over and above normal inflationary increases. Only charges where there is an appreciable difference between the current Bradford charge and that of other West Yorkshire Councils will be subject to increases beyond the rate of inflation.

This proposal will initially affect the following charges:

* Skip license for placement on highways and charges associated for dealing with illegal skips.
* Charges for placement of scaffolding and temporary works hoardings on the highway
* Charges for placement of things on the highway under Section 171 of the Highways Act 1980
* Applications for Section 50 licences for placement of services in highway.
* Charges for inspection of vehicle crossing applications
* Processing of temporary road closures
* Increasing charges for cranes and inspection vehicles on the highway

# What the impact of the proposal is likely to be

* 1. Will this proposal advance equality of opportunity for people who share a protected characteristic and/or foster good relations between people who share a protected characteristic and those that do not? If yes, please explain further.

No

* 1. Will this proposal have a positive impact and help to eliminate discrimination and harassment against, or the victimisation of people who share a protected characteristic? If yes, please explain further.

This proposal may have an impact on low-income families who undertake work needing skips. The proposal is mostly aimed at businesses.

* 1. Will this proposal potentially have a negative or disproportionate impact on people who share a protected characteristic? If yes, please explain further.

No

* 1. Please indicate the level of negative impact on each of the protected characteristics?

(Please indicate high (H), medium (M), low (L), no effect (N) for each)

|  |  |
| --- | --- |
| Protected Characteristics: | Impact(H, M, L, N) |
| Age | L |
| Disability | N |
| Gender reassignment | N |
| Race | N |
| Religion/Belief | N |
| Pregnancy and maternity | N |
| Sexual Orientation | N |
| Sex | N |
| Marriage and civil partnership | N |
| Additional Consideration: |  |
| Low income/low wage | L |

* 1. How could the disproportionate negative impacts be mitigated or eliminated?

(Note: Legislation and best practice require mitigations to be considered, but need only be put in place if it is possible.)

Mitigations of increases in rates may be possible through development of a charging policy which allows reductions in charges to be implemented where the applicant(s) have mitigating circumstances.

1. Dependencies from other proposals
	1. Please consider which other services would need to know about your proposal and the impacts you have identified. Identify below which services you have consulted, and any consequent additional equality impacts that have been identified.

None

1. What evidence you have used?
	1. What evidence do you hold to back up this assessment?

Benchmark assessment of charges for other West Yorkshire authorities.

* 1. Do you need further evidence?

No.

1. Consultation Feedback
	1. Results from any previous consultations prior to the proposal development.

There have currently been no previous consultations on the scope of this proposal.

* 1. The departmental feedback you provided on the previous consultation (as at 5.1).

Not applicable

* 1. Feedback from current consultation following the proposal development (e.g. following approval by Executive for budget consultation).

There have currently been no previous consultations on the scope of this proposal.

* 1. Your departmental response to the feedback on the current consultation (as at 5.3) – include any changes made to the proposal as a result of the feedback.

The proposal will be reviewed in the light of feedback from the consultation and any disproportionate impact likely to be experienced by any protected characteristic group